

CITY OF WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT AGENDA

APRIL 13, 2022

3:00 P.M. – WORKSHOP
4:00 P.M. – SPECIAL CLOSED SESSION
5:00 P.M. – SPECIAL SESSION
6:00 P.M. – REGULAR SESSION

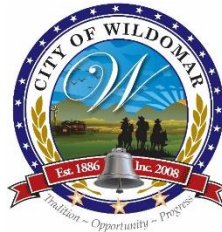
Wildomar City Council Chambers located at
23873 Clinton Keith Road Ste 106 Wildomar, CA 92595

Virtual attendance via videoconferencing:

Join Zoom Meeting: <https://us02web.zoom.us/j/84801699357>

OR

Dial in: 1 (669) 900 6833 | Webinar ID: 848 0169 9357



Ben J. Benoit, Mayor/Chair, District 1
Joseph Morabito, Mayor Pro Tem/Vice Chair, District 3
Ashlee DePhillippo, Council Member/Trustee, District 5
Bridgette Moore, Council Member/Trustee, District 4
Dustin Nigg, Council Member/Trustee, District 2

Daniel York
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

The City of Wildomar encourages your participation in the meeting. The following options available for the public to participate:

1. You may view the Regular Session meeting live on the City of Wildomar's website at <http://www.cityofwildomar.org> or on cable TV through Frontier Channel 36 or AT&T channel 99. To view from the website, select the live stream link on the top of the front page.
2. You may participate via the ZOOM Webinar Telephone and Videoconferencing.
3. You may participate in person.

Instructions for Electronic Participation

Please Note: During the meeting all participants videos will be turned off during the entire meeting and you will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. The host will unmute your line when you are called to speak.

1. Log in or call into ZOOM via desktop/laptop, smartphone or telephone. You must download the ZOOM app to access the link from an Apple smartphone or IPAD.
2. During Public Comment not on the agenda and after each Agenda Item, the Mayor will announce Public Comment. If you would like to speak, please raise your hand virtually to be placed in the queue.
3. When your name or the last 3 digits of your phone number are called, the host will unmute you. Public Comments will be limited to 3 minutes or such other time as the Council may provide.

Directions to virtually raise hand on a DESKTOP/LAPTOP:

- At the bottom of the list, please click on the grey “Raise Hand” button.

Directions to virtually raise hand on a SMARTPHONE:

- Look for the “Raise Hand” button on the screen and click the button.

Directions to virtually raise hand on a TELEPHONE line only:

- **Dial *9** on your keypad to signal that you would like to comment. When the Host unmutes you, **Dial *6** to unmute.

Instructions for In Person Participation

During Public Comment not on the agenda and after each Agenda Item, the Mayor will announce Public Comment. If you would like to speak on that item, please fill out a speaker slip and submit it in the inbox at the front of the room.

When the City Clerk announces your name, please come up to the podium. Public Comments are limited to 3 minutes or such other time as the Council may provide.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk's Office at 951-677-7751 x210.

NOTICE: City Council meetings may be live-streamed, photographed and/or videotaped. Participation at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

CALL TO ORDER – WORKSHOP- 3:00 P.M.

ROLL CALL

PUBLIC COMMENTS

0 WORKSHOP

**0.1 Local Roadway Safety Plan (LRSP) Community Workshop,
CIP 051-1**

RECOMMENDATION: Staff recommends that the City Council take the following action:

1. Provide commentary and receive and file the concepts presented for proposed traffic safety improvement projects throughout the City associated with the Local Roadway Safety Plan (LRSP), CIP 051-1 (“Project”).

ADJOURN WORKSHOP

CALL TO ORDER – SPECIAL CLOSED SESSION - 4:00 P.M.

ROLL CALL

PUBLIC COMMENTS

CLOSED SESSION

1. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.8 to confer with legal counsel and conference with real property negotiators as follows:

Property: 362-150-026 – Cross Streets: Clinton Keith Road / Salida Del Sol

Agency negotiators: Dan York

Negotiating parties: Roger Schultz, President, Mt. San Jacinto College

Under negotiation: Instruction regarding price and terms of payment.

Property: 380-050-025 – Cross Streets: Palomar Street/ South Pasadena

Agency negotiators: Dan York

Negotiating parties: Jeanne Weiler, CAFH Order at Wildomar

Under negotiation: Instruction regarding price and terms of payment.

RECONVENE INTO OPEN SESSION

ANNOUNCEMENTS

ADJOURN CLOSED SESSION

CALL TO ORDER – SPECIAL SESSION - 5:00 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

1. Recognition to former Councilmember Marsha Swanson for her years of service.

ADJOURN SPECIAL SESSION

CALL TO ORDER – REGULAR SESSION - 6:00 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

1. Proclamation: Eagle Scouts Carson Gray and Ethan Strong
2. Proclamation: DMV Donate Life Month
3. Cops for Kids Update
4. Reality Rally Inter-City Challenge Video
5. Elsinore Valley Municipal Water District Drought/ Rebate Presentation

DEPARTMENT REPORTS

1. Police Department Update
2. Fire Department Update
3. Library Department Update
4. Other Department Reports

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

COUNCIL COMMUNICATIONS

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Transit Agency (RTA)
5. Riverside Conservation Authority (RCA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Southwest Community Financing Authority (Animal Shelter)

13. Western Community Energy (WCE)
14. Ad Hoc & Subcommittees

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances on this agenda.

1.2 Minutes- February 9 2022 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the minutes as presented.

1.3 Warrant and Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Registers dated 03-03-2022 in the amount of \$921,111.21.
2. Warrant Register dated 03-10-2022 in the amount of \$174,930.59.
3. Warrant Register dated 03-17-2022 in the amount of \$482,126.76.
4. Warrant Register dated 03-24-2022 in the amount of \$228,383.81.
5. Warrant Register dated 03-31-2022 in the amount of \$764,945.68.
6. Wire Transfer Register dated 03-31-2022 in the amount of \$42,937.96.
7. Payroll Register dated 04-01-2022 in the amount of \$178,321.56.

1.4 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for February 2022.

1.5 2nd Reading of Ordinance No. 214 – The Bakery Retail Cannabis - Development Agreement No. 20-0086

RECOMMENDATION: The Planning Commission recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 214

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A CATEGORICAL EXEMPTION IN ACCORDANCE WITH SECTION 15301 (CLASS 1) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA), AND APPROVING DEVELOPMENT AGREEMENT NO. 20-0086, SUBJECT TO CONDITIONS, TO ESTABLISH A 6,345 SQUARE-FOOT RETAIL CANNABIS BUSINESS WITHIN AN EXISTING RETAIL LEASE SPACE IN THE C-1/C-P ZONE LOCATED AT 22812 PALOMAR STREET (SUITE #100 – 103)

1.6 2022 First Quarter Update - Public Works/Engineering Department

RECOMMENDATION: Staff recommends that the City Council receive and file the 2022 First Quarter Department Update for the Public Works/Engineering Department.

1.7 Notice of Completion for CIP 026-2A (Bundy Canyon Rd. House Demolition Project)

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2022-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACCEPTING THE HOUSE DEMOLITION FOR THE BUNDY CANYON ROAD IMPROVEMENT PROJECT, SEGMENT 2 (CIP 026-2A) AS COMPLETE, AND AUTHORIZING STAFF TO PREPARE AND FILE THE NOTICE OF COMPLETION WITH THE RIVERSIDE COUNTY RECORDER

1.8 Inland Valley Medical Center Expansion - Precise Grading Agreement and Stormwater Management/BMP Facilities Agreement

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute the Precise Grading Agreement and Stormwater Management/BMP Facilities Agreement with Universal Health Services of Rancho Springs, LLC.

1.9 Award Services Agreement with Rogers Anderson Malody & Scott, LLP (RAMS) Auditing Services Contract

RECOMMENDATION: Staff recommends that the City Council approve a three year contract with external auditors Rogers Anderson Malody & Scott, LLP (RAMS) to provide for audit services and preparation of required reports for fiscal years 2021/22 through 2023/24 and authorize the City Manager to execute the contract.

1.10 Consideration of Adoption of a City Flag Display Policy

RECOMMENDATION: Staff recommends that the City Council consider and adopt the attached City Flag Display Policy

1.11 Adopting an Administrative Policy: “Family Care & Medical Leave, and Pregnancy Disability Leave Policy.”

RECOMMENDATION: Staff recommends that the City Council approve the adoption of the City of Wildomar’s “Family Care & Medical Leave, and Pregnancy Disability Leave Policy,” and remove all references to the Family Medical Leave Act (FMLA) from the City’s Personnel Rules.

1.12 Establishment of Community Facilities District No. 2022-1 (Services)

RECOMMENDATION: Staff recommends that Council adopt the following Resolution:

RESOLUTION NO. 2022 - ____

RESOLUTION OF CITY COUNCIL OF THE CITY OF WILDOMAR DECLARING ITS INTENTION TO ESTABLISH COMMUNITY FACILITIES DISTRICT NO. 2022-1 (SERVICES) OF THE CITY OF WILDOMAR, TO AUTHORIZE THE LEVY OF A SPECIAL TAX ON PROPERTY WITHIN THE DISTRICT TO PAY THE COSTS OF PROVIDING CERTAIN PUBLIC SERVICES

1.13 Establishment of Community Facilities District No. 2022-2 (Horizon Place)

RECOMMENDATION: Staff recommends that Council adopt the following Resolutions:

RESOLUTION NO. 2022 - ____

RESOLUTION OF INTENTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR TO ESTABLISH COMMUNITY FACILITIES DISTRICT NO. 2022-2 (HORIZON PLACE) OF THE CITY OF WILDOMAR, TO AUTHORIZE THE LEVY OF A SPECIAL TAX TO PAY THE COSTS OF ACQUIRING OR CONSTRUCTING CERTAIN FACILITIES AND TO PAY DEBT SERVICE ON BONDED INDEBTEDNESS

And

RESOLUTION NO. 2022 - ____

RESOLUTION OF INTENTION OF THE CITY COUNCIL OF THE CITY OF THE CITY OF WILDOMAR TO INCUR BONDED INDEBTEDNESS IN AN AMOUNT NOT TO EXCEED \$10,000,000 WITHIN PROPOSED COMMUNITY FACILITIES DISTRICT NO. 2022-2 (HORIZON PLACE) OF THE CITY OF WILDOMAR

2.0 PUBLIC HEARINGS

2.1 Zoning Ordinance Amendment No. 2022-01: A proposed code amendment to require a conditional use permit for gasoline and diesel service stations with the concurrent sale of beer and wine for off-premises consumption

RECOMMENDATION: The Planning Commission recommends the City Council introduce and approve the first reading of an Ordinance entitled:

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A GENERAL RULE EXEMPTION IN ACCORDANCE WITH SECTION 15061(B)(3) OF CEQA AND APPROVAL OF ZONING ORDINANCE AMENDMENT NO. 2022-01 TO MODIFY CHAPTERS 17.88; 17.92; 17.96; 17.108; AND 17.248 OF THE WILDOMAR MUNICIPAL CODE REQUIRING A CONDITIONAL USE PERMIT FOR GASOLINE AND DIESEL SERVICE STATIONS WITH THE CONCURRENT SALE OF BEER AND WINE FOR OFF-PREMISES CONSUMPTION

3.0 GENERAL BUSINESS

3.1 Ordinance Repealing and Replacing Chapter 15.40 of the Wildomar Municipal Code – Adopting International Property Maintenance Code by reference

RECOMMENDATION: Staff recommends that the City Council introduce and waive further reading of an Ordinance entitled:

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING THE WILDOMAR MUNICIPAL CODE BY REPEALING CHAPTER 15.40 “UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS” AND ADDING CHAPTER 15.40 “INTERNATIONAL PROPERTY MAINTENANCE CODE”

3.2 FY 2021-22 3rd Quarter Budget Report

RECOMMENDATION: Staff recommends that the City Council review and approve the Fiscal Year 2021-22 3rd Quarter Report, and adopt a Resolution entitled:

RESOLUTION NO. 2022 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING AMENDMENTS TO THE FY 2021-22 BUDGETED REVENUES AND EXPENSES

3.3 Extension of the Temporary Use Permit (TUP) regulations for outdoor commercial activities

RECOMMENDATION: The Wildomar Disaster Council (WDC) recommends that the City Council adopt an Uncodified Urgency Ordinance entitled:

ORDINANCE NO. _____

AN UNCODIFIED URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, REGARDING TEMPORARY USE PERMITS FOR OUTDOOR COMMERCIAL ACTIVITIES

3.4 Draft Legislative Platform

RECOMMENDATION: Staff recommends that the City Council provide input for the Draft Legislative Platform.

3.5 Committees, Commissions, and Boards Appointment

RECOMMENDATION: Staff recommends that the City Council:

1. Review the current list of committees, commissions, and boards and update appointments as necessary.
2. Add and appoint two members to serve on the Finance Subcommittee.

3.6 Surveillance Camera Exchange and Installation

RECOMMENDATION: Staff recommends that the City Council approve:

1. Return procured surveillance cameras and use credited amount towards camera units with one year storage capacity;
2. The utilization of Infinity Technologies for the installation of new cameras.

CITY MANAGER REPORT

COVID Update

National Volunteer Week

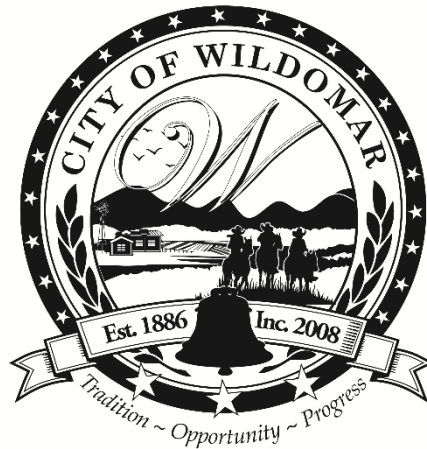
FUTURE AGENDA ITEMS

Title- Councilmember-Anticipated Date

1. Update from MSJC College regarding 2014 Bond Funding – Morabito - TBD
2. City Wide Street Sweeping – Moore – TBD
3. Street Signage – Benoit - TBD

ADJOURN THE CITY COUNCIL MEETING

In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.



Ben J. Benoit, Chair
Joseph Morabito, Vice Chair
Ashlee DePhillippo, Trustee
Bridgette Moore, Trustee
Dustin Nigg, Trustee

Daniel York
General Manager

Thomas D. Jex
District Counsel

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – March 9, 2022 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as presented.

4.2 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 03-03-2022 in the amount of \$7,045.86.
2. Warrant Register dated 03-10-2022 in the amount of \$1,096.81.
3. Warrant Register dated 03-24-2022 in the amount of \$25.00.
4. Warrant Register dated 03-31-2022 in the amount of \$1,630.80.

4.3 Treasurer's Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer's Report for February 2022.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

There are no items scheduled.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE WILDOMAR CEMETERY DISTRICT MEETING

REPORTS: All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: http://www.cityofwildomar.org/government/agendas___minutes. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Janet Morales, Wildomar City Clerk, do certify that at least 72 hours prior to the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road; U.S. Post Office, 21392 Palomar Street; Wildomar Library, 34303 Mission Trail Blvd; and on the City's website at www.cityofwildomar.org.



Janet Morales, CMC
City Clerk
Dated: April 8, 2022